

Facilities Usage Fees

I. Explanation of Fees

- a. Rental fees – The church charges fees for outside events in order to recover costs associated with hosting such events. The church incurs utility costs, supply costs, setup time and expense, custodial staffing, and cleaning costs. Larger events require extra visits from our cleaning service. See the chart below for the fees associated with the various spaces on the Rome First UMC campus.
- b. Security deposit – A security deposit of twenty percent (20%) of the space fee is due at least one week in advance of each event. Note that the event will NOT be confirmed on the church calendar until the security deposit is received. The security deposit is in addition to the space fee and will be returned within seven (7) days after the event, less any deductions for damages or excessive cleanup required. If a key has been issued, the deposit will be held until the issued key is returned. Security deposit deductions will be determined and documented by the church Facilities Manager.

II. Fee Chart

Location	Duration	Fee
Sanctuary (Note: A separate policy exists for Weddings. Rome First UMC does not charge fees for funerals.) Sound Operator	Less than 2 hours	\$200
	2 – 4 hours	\$400
	All Day	\$800
	Per Hour	\$20 per hour (2 hour minimum)
Wilder Center A/V Operator	Per Hour	\$60 per hour (2 hour minimum)
	Per Hour	\$20 per hour (2 hour minimum)
Wilder Dining Room	Per Hour	\$30 per hour (2 hour minimum)
Kitchen	Per Hour	\$30 per hour (2 hour minimum)
Wilder Dining Room and Kitchen	Per Hour	\$45 per hour (2 hour minimum)
Choir Room	Per Hour	\$25 per hour (2 hour minimum)
Classrooms	Per Hour, Per Room	\$20 per hour (2 hour minimum)
Nursery	Per event	\$150 plus cost of staffing nursery (varies by event)